Boundary Commission for Northern Ireland

Note of Meeting held on 3 February 2021 at 2pm

Via video link

# In Attendance

Sarah Havlin, Commissioner (SH)

Vilma Patterson, Commissioner (VP)

Eamonn McConville (EMC)

Andrea Richardson, Deputy Secretary (AR)

Heather McKinley (HMcK)

# Apologies

Madam Justice Denise McBride, Deputy Chair (DMB)

# Welcome and Introductions

Members were introduced to BCNI’s new Secretary, Heather McKinley. It was confirmed that her start date in post will be 22 February 2021.

# Correspondence

Members were updated on correspondence received, and approved draft responses where appropriate.

# Recruitment

Members were advised that AR and HMcK have scheduled a meeting on Friday 5February 2021 to sift candidates for roles of Office Manager and Support Officer, with a view to conducting interviews as soon as practicable thereafter.

# Project Plan

It was agreed that the extant Project Plan contained appropriate broad timescales. SH noted that we would need to work closely with LPS to ensure the efficient supply of printed maps and materials. It was noted that there was a need to schedule provisional dates for specific key milestones and publications.

# Preparation for the 2023 Review

Attendees discussed next steps on the 2023 Review, and the various background documents that would need updated/prepared, including for the website. The need to update the NIO/BCNI Framework Document was also discussed.

# AOB

Regarding the query raised previously about LPS IT systems, the Secretariat confirmed that the issue did not relate to the work of the Commission so no further action required.

**BCNI Secretariat**